



## Sample Interview Questions

Candidate Name: \_\_\_\_\_

Date of Interview: \_\_\_\_\_ Position Applying for: \_\_\_\_\_

Interviewer(s): \_\_\_\_\_

Explore reasons for leaving each position:

What interests you about working for this practice?

What caused you to seek new employment?

Our practice hours are \_\_\_\_\_ and our expectations are \_\_\_\_\_. Will you be able to work those hours? Is there anything that would keep you from attending work during a regularly scheduled workweek?

What work experience do you have that you feel qualifies you for this position? How do you think your experience has prepared you for this job?

Why did you choose this field?

How would you describe your chairside manner?

How do you handle unexpected changes to the schedule? Cancellations? Emergency patients?

Describe your communication style.

Describe your experience at your previous employer.

Describe an achievement that you are most proud of. How much time and effort did you put into this achievement?

When you think about getting along with others, what do you consider your strengths and weaknesses?

Describe a situation when you dealt with a difficult patient/co-worker/employer. How did you handle it?

Describe a time when your work was criticized and how you handled it.

Describe how you determine your priorities on the job. How do you schedule your time?

Describe your favorite job to date. Why? Least favorite job. Why?

What are your goals and objectives as they relate to this position?

What have you done to improve your skills?

**Only if applicable** to your specific practice, what languages do you speak or write fluently?

*In advance, prepare several practice scenarios that could occur and ask how the candidate would handle these stressful situations.*